



County of San Bernardino

**F A S**

# STANDARD CONTRACT

## FOR COUNTY USE ONLY

<input type="checkbox"/> New	Vendor Code		SC	Dept.	A		Contract Number	
<input checked="" type="checkbox"/> Change				OOA			01-488 A-2	
<input type="checkbox"/> Cancel								
County Department				Dept.	Orgn.	Contractor's License No.		
Aging and Adult Services				OOA	SBG			
County Department Contract Representative				Telephone		Total Contract Amount		
Jacki Baxter				388-0259		\$430,099		
Contract Type								
<input type="checkbox"/> Revenue <input checked="" type="checkbox"/> Encumbered <input type="checkbox"/> Unencumbered <input type="checkbox"/> Other:								
If not encumbered or revenue contract type, provide reason: _____								
Commodity Code			Contract Start Date	Contract End Date	Original Amount		Amendment Amount	
			07/01/01	06/30/04	\$121,099		\$152,000	
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No.		Amount	
AAF	OOA	SBG	200	2445			\$430.099	
Project Name				Estimated Payment Total by Fiscal Year				
Legal Services for Seniors				FY	Amount	I/D	FY	Amount
				01/02	\$121,099		03/04	\$152,000
				01/02	\$5,000			
				02/03	\$152,000			

THIS CONTRACT is entered into in the State of California by and between the County of San Bernardino, Department of Aging and Adult Services, hereinafter called the County, and

Name

Inland Counties Legal Services, Inc.

Hereinafter called 'Contractor'

Address

715 N. Arrowhead Avenue, Suite 113

San Bernardino, CA 92401

Phone

Birth Date

(909) 884-8615

Federal ID No. or Social Security No.

95-6124556

**IT IS HEREBY AGREED AS FOLLOWS:**

## AMENDMENT NO. 2

It is hereby agreed to amend Contract No. 01-488, as follows:

### Section V. Fiscal Provisions

Paragraph A. is amended as follows:

- A. The maximum amount of reimbursement available under this Contract shall not exceed \$430,099, and shall be subject to the availability of funds from CDA. These funds are divided as follows:

July 1, 2001 through June 30, 2002	\$126,099
July 1, 2002 through June 30, 2003	\$152,000
July 1, 2003 through June 30, 2004	\$152,000

Paragraph O. is amended as follows:

O. Matching Contribution

The Contractor shall provide in-kind matching contributions of a minimum of \$47,784, which is the Title III portion of the Contract multiplied by 11.11%. These matching amounts are divided as follows:

July 1, 2001 through June 30, 2002	\$14,010
July 1, 2002 through June 30, 2003	\$16,887
July 1, 2003 through June 30, 2004	\$16,887

Allowable match shall be in compliance with the following requirements.

1. Matching in-kind contributions must be for allowable costs as determined by CDA PM. Allowable costs include but are not limited to rent, utilities, supplies, personnel (volunteers).
2. To qualify as a matching in-kind contribution, indirect or Contractor allocated overhead expenses must be supported by a documented cost allocation plan.
3. Matching in-kind contributions in excess of the minimum required in one service component may be used to match another service component within the Older Americans Act. As an example, match exceeding the minimum requirement in a transportation program may be used to offset an under match in in-home supportive services.
4. Contractor shall provide a Budget In-Kind narrative statement to DAAS with the submittal of the initial budget identifying the type, rates applied and, if applicable, source/location of in-kind to be used as match for the period of the Contract. The identified in-kind match shall be reported monthly on the monthly expense reports.
  - a. Services of volunteers shall be valued at rates consistent with those ordinarily paid for similar work by the Contractor. If the Contractor does not have similar work, the rates shall be consistent with those in the labor market. In either case, a reasonable amount of employee benefits may be included.
  - b. All other in-kind contributions shall be valued at current market value.

**Section VIII. Term**

Paragraph A. is amended as follows:

- A. This Contract is effective as of July 1, 2001, and is extended from its amended expiration date of June 30, 2003, to expire on June 30, 2004, but may be terminated earlier in accordance with the provisions of Section IX. of this Contract.

**Section X. General Provisions**

Paragraph A. is amended as follows:

- A. When notices are required to be given pursuant to this Contract, the notices shall be in writing and mailed to the parties at the following respective addresses listed below:

Contractor: Inland Counties Legal Services, Inc.  
715 N. Arrowhead Ave.  
San Bernardino, CA 92401

County: County of San Bernardino  
Human Services System  
Attn: Contracts Unit

150 S. Lena Road  
San Bernardino CA 92415-0515

Insurance: The County of San Bernardino  
Insurance Compliance  
P.O. Box 12010-CB  
Hemet, CA 92543-3831

**EXHIBIT B**

Exhibit B, "Budget Summary" for July 1, 2003 to June 30, 2004 is added to this Contract.

**EXHIBIT C**

Exhibit C, "Budget Summary" for July 1, 2003 to June 30, 2004 is added to this Contract.

**EXHIBIT C-1**

Exhibit C-1, "Budget Narrative" for July 1, 2003 to June 30, 2004 is added to this Contract.

**ATTACHMENT A-1**

The "Work Plan for FY 2003-2004" is added to this Contract.

All other terms and conditions of Contract No. 01-488 shall remain the same and are incorporated herein by this reference.

This amendment shall become effective upon execution by both parties.

COUNTY OF SAN BERNARDINO

► \_\_\_\_\_  
Dennis Hansberger, Chairman, Board of Supervisors

Dated: \_\_\_\_\_

SIGNED AND CERTIFIED THAT A COPY OF THIS  
DOCUMENT HAS BEEN DELIVERED TO THE  
CHAIRMAN OF THE BOARD

Clerk of the Board of Supervisors  
of the County of San Bernardino.

By \_\_\_\_\_  
Deputy

\_\_\_\_\_  
Inland Counties Legal Services  
(Print or type name of corporation, company, contractor, etc.)

By ► \_\_\_\_\_  
(Authorized signature - sign in blue ink)

Name \_\_\_\_\_  
Irene Morales  
(Print or type name of person signing contract)

Title \_\_\_\_\_  
Executive Director  
(Print or Type)

Dated: \_\_\_\_\_

Address 715 N. Arrowhead Avenue, Suite 113  
San Bernardino, CA 92401

Approved as to Legal Form

► \_\_\_\_\_  
Phebe W. Chu, County Counsel

Date \_\_\_\_\_

Reviewed by Contract Compliance

► \_\_\_\_\_  
Lori Ciabattini, Contract Compliance

Date \_\_\_\_\_

Presented to BOS for Signature

► \_\_\_\_\_  
Mary R. Sawicki, Director

Date \_\_\_\_\_

***Auditor/Controller-Recorder  
Use Only***

<input type="checkbox"/> Contract Database		<input type="checkbox"/> FAS
Input Date	Keyed By	

